



AGENDA

City Commission Workshop

4:00 PM - Tuesday, July 6, 2021 - Community Building, 601 Northshore Dr.

CALL TO ORDER

ACKNOWLEDGEMENT OF QUORUM AND PROPER NOTICE

1. WORKSHOP ITEM WITH COMMISSION DISCUSSION, PUBLIC INPUT AND COMMISSION DIRECTION

- 1.1 Continuation of review of draft FY2021-2022 budget
[Staff Report #21-0174 - Html](#)
[Staff Report - Organization and Event Support Grants](#)

2. ADJOURNMENT

This Agenda is provided to the Commission only as a guide, and in no way limits their consideration to the items contained hereon. The Commission has the sole right to determine those items they will discuss, consider, act upon, or fail to act upon. Changes or amendments to this Agenda may occur at any time prior to, or during the scheduled meeting. It is recommended that if you have an interest in the meeting, you make every attempt to attend the meeting. This Agenda is provided only as a courtesy, and such provision in no way infers or conveys that the Agenda appearing here is, or will be the Agenda considered at the meeting.

If a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (Florida Statutes, 286.0105). In accordance with the Americans with Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact the City Clerk 48 hours prior to any meeting so arrangements can be made. Telephone (352) 483-5430 for assistance.



City of Eustis

P.O. Drawer 68 • Eustis, Florida 32727-0068 • (352) 483-5430

Staff Report

TO: Eustis City Commission
FROM: Ronald Neibert, City Manager
DATE: July 6, 2021
RE: CONTINUATION OF REVIEW OF DRAFT FY2021-2022 BUDGET

Introduction:

Pursuant to direction from the City Commission at the June 28, 2021, budget workshop, staff has scheduled a second workshop to continue review of the draft budget and, in particular, the General Fund departments.

Background:

At the June 28th meeting, the Commission had considerable discussion regarding requirements for the City's events and organizational support grants. Attached is a memorandum which details the event and organization eligibility criteria and ineligible organizations and expenditures. Also included is a list of last year's applicants and how much was awarded to each applicant.

Attachments:

[Staff Report - Organization and Event Support Grants](#)

Reviewed by:

Ronald Neibert, City Manager
Mary Montez, City Clerk

Approved - 02 Jul 2021
Approved - 02 Jul 2021



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TO: EUSTIS CITY COMMISSION
FROM: RONALD R. NEIBERT, CITY MANAGER
DATE: JULY 6, 2021
RE: ORGANIZATION AND EVENT SUPPORT GRANTS

Introduction

The purpose of this memo is to provide information to the City Commission regarding organizational and event grant funding for fiscal year 2022 (commencing October 1, 2021).

Background

For a number of years, the Commission has included an allocation of \$30,000 for grant funding for the support of not-for-profit organizations and events within the City of Eustis.

Each year, a committee is organized to (a) review the applications, (b) confirm the basic requirements were met, and (c) provide a recommendation to the Commission based on certain criteria. In the past, the committee has been comprised of the Finance Director, Development Services Director, Economic Development Director and Events & Tourism Manager. Each year, the committee also confirms that the financial accounting was appropriately provided for any previous years' funding before an applicant can be considered for additional funding.

The eligibility criteria is as follows:

Event Eligibility Criteria

1. The event sponsor must be a 501(c)(3).
2. The event must be open to the public and provide a benefit to all citizens of Eustis in addition to attracting a substantial number of visitors.
3. The event must contribute to the economic vitality of the community.
4. The event sponsor must provide a full accounting of the total event funds and expenditures.

Organization Eligibility Criteria

1. The organization must be a 501(c)(3) corporation.
2. The organization must provide a service that improves the quality of life for a majority of the citizens of Eustis.

3. The organization must provide a financial statement and a full accounting of the use of the grant funds.

Ineligible Organizations and Grant Expenditures include

1. Loans, debt retirement, or debt financing
2. Capital improvements, acquisitions, and restorations (facilities and equipment)
3. Events or projects closed to the general public
4. Religious ceremonies or events
5. Parties, receptions, and other social activities
6. Fundraising events and sponsorships
7. Political organizations or campaigns
8. Fraternal organizations, societies, or orders with (501(c)(4) designations
9. Support staff positions
10. Endowments

Applications

The following organizations submitted grant requests and were funded in 2021:

<u>Applicant Name</u>	<u>Grant Request</u>	<u>In Kind Request</u>
Amazing Rate for Charity	\$ 6,500	Yes
Bay Street Players	\$ 3,800	No
Eustis Historical Museum	\$ 1,000	No
Lake County Fair	\$ 5,000	No
LifeStream Behavioral Center	\$ 5,000	No
LovExtension.	\$ 1,000	Yes
Tedx Eustis	\$ 1,200	No
Trout Lake Nature Center	\$ 6,500	Yes
*We Care of Lake County	\$ 0	No
Total	<u>\$30,000</u>	